

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Civil Supplies – House hold supply cards – Weeding out of bogus cards through door to door verification - Orders – Issued.

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CONSUMER AFFAIRS, FOOD AND CIVIL SUPPLIES (CS.I ) DEPARTMENT.

G.O.Ms.No. 41

Dated :22 -07-2009.

Read the following:

- 1) D.O.Lr.No. PDS.I(4)/12670/2005 dated 27.12.2008 and 5.2.2009 of the Commissioner of Civil Supplies, Hyderabad addressed to all the Collectors and the Chief Rationing Officer, Hyderabad.
- 2) No.PDS.I(4)/2901/09 dated 4.7.2009 of the Commissioner of Civil Supplies, Hyderabad.

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**ORDER:**

It has come to the notice of the Government that there are large number of bogus Household Ration cards (cards in the names of non-existing families and non-residing families at the addresses), duplicate and extra cards in the hands of the same beneficiary and also the white cards obtained by the ineligible families.

2. The prevalence of large number of such cards poses a huge financial burden on the Government. It is therefore imperative that the cards' database is cleansed and purified so that the benefits of the State's welfare programmes are passed on to the needy without any leakages.

3. It has come to the notice of the Government, that the details of null-iris cards (the cards which do not have iris of the even a single member of the family) had already been communicated to the Collectors for verification. The null units viz., the units in respect of persons whose iris has not been available is also being sent to the Collectors. The list of duplicate and other matching entries through the iris information is also being readied separately through a State level exercise being finalized separately.

4. Government observed that while taking up the removal of such cards, there is no substitute to thorough field verification. The other technically processed information is additionally being passed on to the districts to supplement and complement such efforts. It is therefore imperative that the district level exercise of weeding out of bogus/ ghost cards is taken up immediately by the Collectors by adopting the following procedure so that there is no inconvenience or hardship caused to the genuine cardholders. The Government after careful examination of the need to weed out the bogus/ ghost cards, issue the following orders:

5.
  - i) The proposed physical verification shall be fool proof and transparent and should be done jointly by the Civil Supplies, Rural Development and Housing Departments.
  - ii) The Housing and Rural Development Departments shall ensure collection of Ration Card IDs of the beneficiaries for integrating them in the data collection forms.
  - iii) The data collection from the field shall be done through data entry forms for expeditious data analysis.
  - iv) The Civil Supplies Department shall finalize the vendor/s for the same.
  - v) The District Collectors and Tahsildars concerned shall give wide publicity of the proposed physical verification to enlighten the people that this exercise is not only meant for removing bogus cards ( cards with the non-existing families, more than one card taken by some families etc.) but also to enable the eligible families though residing but not having cards to apply for the same so that they could be given cards after the weeding out process is over.
  - vi) Collectors shall conduct Special meetings of Zilla Parishad and Mandal Parishads meeting with people's representatives and apprise them of the proposed action and the objective of the exercise.
  - vii) 20 Teams per Mandal shall be constituted and the exercise should be completed in 4 phases. The work in 10 Mandals shall be done in 15 days time. After the work in these Mandals of the first phase is over, the same teams shall be utilized for doing physical verification likewise in the remaining Mandals in other three phases.

- viii) There shall be a mid term review of the programme especially after the first phase to bring improvements as and when necessary.
- ix) Each team shall preferably consist of 2 Government Employees, 2 Social Auditors or Community Resource Persons.
- x) The team members shall be entitled for TA and DA for doing this exercise as per the A.P. State Services (Travelling Allowance) Rules – vide G.O.Ms.No.336, Finance (TA)Dept., dt.29.10.2005.
- xi) Collectors shall convene a meeting with the district officers at the district level and draft personnel required from various departments for constituting the teams. This is essential for completing this exercise in a time bound manner.
- xii) One team shall be for one panchayat and it should be seen that the officials should not be from the same area.
- xiii) Proper training for conducting the door to door survey shall be imparted to these teams about the physical verification to be conducted, details to be collected, filling of data entry forms etc. Training shall be organized for master trainers at Hyderabad at the rate of 10 per district. These trainees will train the other teams/members in the districts.
- xiv) The teams doing the physical verification shall not entertain any pressure from any quarter.
- xv) Any omission or commission or improper verification during the household survey will entail disciplinary action against the team members.
- xvi) Care shall be taken to ensure that no genuine card is cancelled.
- xvii) In respect of migrated families, such cards may be kept in suspended animation i.e. no ration should be allotted against such cards and the Tahsildars may revive them after they return.
- xviii) After the verification is over, the lists of cases found to be bogus shall be displayed on the notice board of the Gram Panchayat and Fair price shop in Telugu to enable making of claims/counter claims etc. by any interested or affected cardholders.
- xix) After verifying the claims and counter claims and disposing them off judiciously and after reading out the names in the Gram Sabhas, action would be taken to cancel the bogus cards.
- xx) The cardholders found to be resident but having failed to give the iris at the time of obtaining the card, a facility would be given allowing them to go to the permanent DPL or the e-seva counters as the case may be, to get their cards validated subsequently after the centralized architecture is put into place.
- xxi) In respect of families who are actually residing but have not got cards for any reason, their applications may also be taken during the course of physical verification, an acknowledgment may be given to them by the team and they may be informed to go to e-seva center or DPL for giving iris and photograph and to obtain the cards later after the bogus cards elimination process is over.
- xxii) There shall be a grievance cell in the Collectorate and the RDOs office for redressing the grievances of the card holders to make any representation etc.
- xxiii) The team officials should be trained properly in all aspects to be followed during the physical verification process. Commissioner of Civil Supplies, in consultation with the Rural Development Department, shall communicate the guidelines and the training module on the methodology to be adopted in the physical verification of card and filling up of the data entry forms.
- xxiv) The integrated and purified citizen database would be hosted in public domain and a three tier architecture would be put into place for its cross sectional and inter-departmental use.
- xxv) The Commissioner of Civil Supplies has reported that following Budget would be required for the survey

(a) District level – Expenditure connected with }  
 survey like TA&DA, transport charges for carrying }  
 material stationery, communication etc. } .. Rs.20 crore

(b) Expenditure for null-iris de-duplication }  
 printing of data entry forms, training modules }  
 and other material, state level training programme, }.. Rs. 6 crore  
 transportation, data entry etc. }

xxvi) Sanction is hereby accorded for Rs.26 crores to the Commissioner of Civil Supplies to meet the expenditure for the above items and the Commissioner of Civil Supplies is permitted to incur the expenditure from out of the Budget being provided to the Department under the scheme of Subsidy on Rice (Human Resource Development) for the year 2009-10.

xxvii) The Commissioner of Civil Supplies shall separately send the proposal for the expenditure for the state level iris based de-duplication exercise.

xxviii) The entire exercise of physical verification, purification of data and hosting it in public domain and putting into place a centralized architecture for its cross sectional and inter-departmental use shall be completed in time.

xxix) The assistance of the CGG may also be taken for coordination purpose.

xxx) A Core Group shall be constituted comprising of Principal Secretary(Housing), Principal Secretary(Rural Development), Commissioner of Civil Supplies and Managing Director(Housing) and other related officials for reviewing the implementation of the physical verification process and taking appropriate decisions.

5. The Commissioner of Civil Supplies is authorized to issue any clarification, guidelines or instructions, if any, from time to time to the Collectors in this regard.

6. The Collectors may also contact the Commissioner of Civil Supplies for any assistance or guidance in proper conduct of the physical verification.

7. This order issues with the concurrence of the Finance Department vide their U.O.Note No.6774/106/A2/Expt.AHFFCS&E/09, dt.13.7.2009.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SANJAY JAJU,  
 EX-OFFICIO SECRETARY TO GOVERNMENT

To

The Commissioner of Civil Supplies, A.P., Hyderabad.

The Principal Secretary to Govt.,

Rural Development, Housing and IT&C Departments.

The Commissioner of Information and Public Relations, A.P., Hyderabad.

The Director of Civil Supplies, A.P., Hyderabad.

The VC & Managing Director, A.P. State Civil Supplies Corporation Ltd., Hyderabad.

All District Collectors.

The Chief Rationing Officer, Hyderabad.

Copy to:

All the Prl.Secretaries/ Secretaries of the Secretariat Departments.

All Heads of Departments.

Addl.Secretary to Hon'ble Chief Minister

PS to Hon'ble Minister for F, CS, LM & CA

SF/Spare

//FORWARDED::BY ORDER//

SECTION OFFICER